

Office of the District Primary School Council
Bankura
Vidya Bhaban, Machantala, Bankura-722101

Memo No.:- 1445

Date:- 09/06/26

QUOTATION NOTICE

Sealed quotation are invited from reputed suppliers/vendors for supply of stationary goods mentioned below for use of District Primary School Council, Bankura:

SI No.	Name of the items	Quantity
1	Pen (Black)	20 Pcs
2	Pen (Blue)	40 Pcs
3	Paper white	06 dista
4	A4 Page	30 rim
5	FS (Legal) Page	05 rim
6	Cover file (printed with office name & logo)	500 pcs
7	James Clip	20 Pcs
8	Glue Stick Gum	20 pcs
9	Flat file	240 pcs
10	Pencil battery	12 pcs
11	Bottle	20 pcs
12	Phenyle (Black)	6 pcs
13	Phenyle (White)	6 pcs
14	Nephalyne	20 packet
15	Broom (coconut)	05 pcs
16	Broom (Flower)	05 pcs
17	Thread Ball	50 pcs
18	Green Pen	06 pcs
19	Remote Battery	24 pcs
20	Marker Pen	05 pcs

Terms & condition of the Quotation :-


A) Date of submission of quotation within 18/06/2025 till 5 PM.

Quotation will be opened on 19/09/2025 at 2 PM in the office of the undersigned.

B) The rate will be inclusive of all taxes.

C) The bidder should possess proper GSTIN, valid trade licence/enlistment & PAN (papers regarding valid trade licence/enlistment, G.S.T, PAN, cancelled cheque/Xerox copy of Pass book & filled up e mandate form should be enclosed with bill).

D) The undersigned reserves the right to accept or cancel the quotation at any time without showing any reason.


09/06/26.
Chairperson/Secretary
District Primary school Council
Bankura
Date:

Memo No.

Copy forwarded for information :-

- 1) The Controller of Finance, DPSC, Bankura.
- 2) The Head Clerk, DPSC, Bankura with a request to display this quotation in official website.
- 4) Dealing Assistant of Stationry stock of this office.
- 3) Bill Section, DPSC, Bankura.
- 5) Notice Board of this office.

Chairperson/Secretary
District Primary school Council
Bankura